

# YORK CONCERT BAND

## CONSTITUTION

1. The name of the band shall be YORK CONCERT BAND hereinafter referred to as the band.

### 2. Objects

The band is a non-profit making organization formed to promote and develop appreciation and enjoyment amongst players and audiences of wind band music.

### 3. Membership.

Membership of the band shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs, age, gender or disability, subject to applicants for membership having reached an acceptable standard of musical proficiency on a wind band instrument and subject to there being a suitable vacancy in the band. Members are to be required to pay an annual non-refundable subscription at the appropriate rate to be determined at the Annual General Meeting (AGM)

3.1 Exemptions from subscriptions. Members under the age of 18 years and in full time education are to be exempt. The committee shall have the power to exempt from subscriptions other members of the band as they deem fit. Founder members are Life Members and exempt from payment of subscriptions.

3.2 Termination of membership. The committee reserves the right to terminate the membership of any member whose behaviour is contrary to the aims of the band or who brings the name of the band into disrepute.

### 4. Management.

The management of the band shall be in the hands of a committee of members, consisting of Secretary, Treasurer, Librarian and three or four general members all to be elected at the AGM, and the Conductor and President who are ex-officio members of the committee. The committee shall appoint the Chairperson from amongst its members. The committee shall hold office for a period of one year (to the end of the next AGM). Committee members are eligible for re-election. Four members of the committee are required to form a quorum. A casual vacancy occurring during the year of office of any of the Officers may be filled by the Committee appointing one of their own number, or some other member of the band, to be the appropriate Officer until the next AGM. A casual vacancy for a general Committee Member occurring during the year may be filled by the Committee appointing another member of the band to serve until the next AGM.

#### 4.1 Individual responsibilities.

**Secretary.** The secretary is to act as general administrator. The responsibilities of the Secretary are to include that of arranging of concerts.

**Treasurer.** The Treasurer is to be responsible for the stewardship of the funds for the band and for maintaining a database of band members. The Secretary and Conductor will have access to the database but no personal information will be shared with any other third party without the member's consent.

**Conductor.** The Conductor to be appointed at the AGM will be responsible for the musical direction of the band, programme and library development.

**Librarian.** The Librarian shall be responsible for the sorting and giving- out-and-retrieving of music on the instructions of the Conductor.

**Assistant librarian.** To assist the Librarian as and when required. May or may not be a committee member.

#### 4.2 Financial Management.

The band will receive donations, grants and subscriptions. All funds are to be held in a bank account in the name of York Concert Band. Withdrawals by cheque require two signatures; those of the Treasurer and either the Secretary or Conductor. All transactions on the current account can be monitored by the Secretary and Conductor.

**5. Continuity.**

The operations of the band are to be on a calendar year basis both for administrative and financial purposes.

**6. Property.**

Income and property of the band whencesoever derived shall be solely towards promoting the objects of the band and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the band except in payment of legitimate expenses incurred on behalf of the band.

**7. Dissolution.**

In the event of the band being wound up, any assets remaining upon dissolution after the payment of proper debts and liabilities shall be transferred to a similar musical organization preferably in the York area. If no suitable group exists, the committee will endeavor to find an appropriate group elsewhere.

**8. Annual General Meeting.**

An AGM will be held within two months after the end of each year. Notification given to members at a band rehearsal at least fourteen days before the AGM will be adequate notice.

**9. Extraordinary General Meeting.**

An extraordinary general meeting (EGM) of which at least fourteen days' notice in writing must be given to members, may be called by the Committee or upon written request to the Secretary signed by at least ten members of the band.

**10. Audited Accounts.**

The financial accounts shall be independently examined by an auditor appointed by and from the band. The auditor shall not be a member of the committee. The accounts will be presented in the Treasurer's Report to the AGM.

**11. Amendments to the Constitution.**

The Constitution may be amended on the basis of a simple majority of those present at any Annual or Extraordinary General Meeting, provided that fourteen days' notice of the proposed amendment has been sent to all members.